

World Hope Academy Transcript Request Form

World Hope Academy
Office of Registration and Records
13520 S.W. 152ND ST. #2166
Miami, FL 33177
Phone: 786-592-2384 Fax: 1-305-359-5172

This form is used for World Hope Academy to mail your official transcripts to schools or employers. Complete this form and mail the form in to us at the above address with cash or a Money Order. Regardless of the reason, all transcript requests require payment.

Please Print Clearly

Date	Last Name	First	Middle	Maiden/Former
Street Address		City	State	Zip Code
Email Address		Daytime Phone #	Date of Birth	SS#

Enter complete name and address below for each transcript destination. For more than two, attach separate sheet. ***The fee below is per transcript.***

1.	2.
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Select Per Transcript Fee: Only cash, money order, or cashier's check accepted. No personal checks.

\$25 (Mailed within FIVE business days)

Terms: I agree to the release of my information as described above, I agree to be bound by the student handbook. I agree that transcript request fees are earned when this form is received and transcript request fees are non refundable. I agree that if I have a balance, transcripts will not be released. I agree that all fees are earned when this form is received and this fee is final and non refundable. A copy of this form shall serve as original. **Federal law prohibits the release of information without the student's signature.**

STUDENT'S SIGNATURE (PARENT IF STUDENT IS UNDER 18)

If mailing mail to:
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World Hope Academy
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Miami, FL 33177